



# **ESC** Acute CVD

## Parents: how to register for a creche place

Open your favourite browser. Go to www.tinyurl.com/nipperbout

#### ON YOUR VERY FIRST VISIT:

You should come to a system page with the Nipperbout logo with pink and blue buttons. Click on Register

In the text boxes that appear please add the following:

Enter your name into First Name

Enter your family name into Surname

Enter your account Email Address

Enter the event code CVD070320

Click Register

Enter a Password of your choice and Confirm the Password Click Continue

## IF YOUR LAST VISIT WAS BEFORE JUNE 2018:

Go to www.tinyurl.com/nipperbout

Click on Register (You will be able to connect to your original account)

In the text boxes that appear please add the following:

Enter your name into First Name (as detailed in your existing account)
Enter your family name into Surname (as detailed in your existing account)
Enter your account Email Address (as detailed in your existing account)

Enter the event code CVD070320

Click Register

Enter a Password of your choice and Confirm the Password Click Continue

### ONCE YOU HAVE SET UP YOUR ACCOUNT:

Click Login and enter your email and chosen password.

1. Enter your details, 2. Enter your children's details, 3. Register each child for the event

Click **SUBMIT** 



### HAVE YOU FORGOTTEN YOUR PASSWORD?:

Go to <a href="https://www.tinyurl.com/nipperbout">www.tinyurl.com/nipperbout</a>

Click on "Forgotten Password"

Enter your email address for your registration account

Click Reset

Enter the Password Rest Code that will have arrived in your Inbox

Click Reset

Create a memorable Password, Confirm the Password and Click Continue

## THREE STEPS TO COMPLETING CRECHE REGISTRATION:

Once you are within the Nipperbout Online Registration system layout:

I. Go to MyInfo

Enter responses to all questions, especially if the boxes are in red. Blanks may block your progress.

2. Go to My Children

Enter responses to all questions, especially if the boxes are in red. Questions about needs and medical will alert Nipperbout to additional care requirements

- 3. Go to Events and Sessions
- i) Either (if you can see the event creche you wish to attend)
   Click on the View, change or submit your registration button.
   Or (if you cannot see your chosen event)
   Click on Register for a new event button; enter CVD070320 click Return
- ii) Enter responses in the 'Criteria' section. Then click Done
- iii) 'Register' your child for the conference sessions. View session options.
  Then click Done
- iv) Grant 'Consents' and then click Done
- v) Click on the SUBMIT button

Return to MyInfo and click on Log Out

You will receive an email confirming receipt of your registration request.

Problems? email registration@nipperbout.com